

The Annual Quality Assurance Report (AQAR) of the IQAC

Govt. College Chaura Maidan, Kotshera Shimla-171004

Part – A

AQAR for the year

2004-05

I. Details of the Institution

1.1 Name of the Institution

Govt College Chaura maidan, Kotshera

1.2 Address Line 1

Chaura Maidan

Address Line 2

City/Town

Shimla

State

Himachal Pradesh

Pin Code

171004

Institution e-mail address

Principal.kotshera@gmail.com

Contact Nos.

0177-2653291

Name of the Head of the Institution:

Sh. B.R. Gupta

Tel. No. with STD Code:

0177-2653291

Mobile:

NA

Name of the IQAC Co-ordinator:

Dr. J.D. Sharma

Mobile:

NA

IQAC e-mail address:

Principal.kotshera@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN10452

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EDN-RGDC2013 Dated 25-03-2004

1.5 Website address:

www.gccm.ac.in

Web-link of the AQAR:

www.gccm.ac.in/AQAR2004-05.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.40	2003	2008
2	2 nd Cycle	Nil	Nil	Nil	Nil
3	3 rd Cycle	Nil	Nil	Nil	Nil
4	4 th Cycle	Nil	Nil	Nil	Nil

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04-04-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Toursim and Travel Management
(Vocational Course)

1.11 Name of the Affiliating University (*for the Colleges*)

Himachal Pradesh University
Shimla-5

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc N/A

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 03

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

7,97,640

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC Workshop ✓

Total Nos. International National State Institution Level

(ii) Themes

Self-Empowerment

2.14 Significant Activities and contributions made by IQAC

- i) A perusal of the academic activities Mrs. Nalini Panwar, Lecturer of commerce department has been nominated as a member of academic council H.P. University Shimla.
- ii) The teachers has been taken proactive part in attending seminars/orientation/refresher/workshops organised by H.P.U. academic staff college.
- iii) Special sessions were organised to aware the student regarding anti-ragging and anti-smoking

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To develop the best infrastructure in the college premises	<p>1.1 Maximum investment was made towards developing college infrastructure</p> <p>1.2 A sum of Rs. 1,74,00000/- received from the Govt. of H.P. for the construction of Library Building and Auditorium in our college campus</p> <p>1.3 Sum of Rs. 58,000/- was invested in renovation, repair and maintenance of the existing class rooms and laboratories for the effective teaching and learning process.</p>

	1.4 For the Campus Beautification Rs. 1,900/- was spend.
Inculcation of democratic and social value	The election CSCA was conducted by democratic, peaceful and constitutional method. The NSS unit of the college made a commendable work on campus beautification, tree plantation, blood donation, disaster mitigation, pulse polio immunisation. NCC unit of the college made a significant contribution by participating in national integration camp, army attachment course camp and community preparedness program.
To organise inter college championship	For the first time, the college organised inter college women's Kabaddi championship
Gender sensitization	The woman day was organised on 08-03-2004. To spread awareness regarding woman empowerment, self empowerment, right to education and information an interactive workshop was organised in the college campus

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No Nil

Management Nil Syndicate Nil Any other body Nil

Provide the details of the action taken

Nil

Part – B

Criterion – I

I. Curricular Aspects

1.1 The college offers under graduate course in three streams that is Humanities, Science, Commerce including TTM (Tourism and Travel Management) under the self financing scheme.

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	03	Nil	01	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	03	Nil	01	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option (✓) /Open options

The college has provided limited choices in humanities where we give elective option.

(ii) Pattern of programmes:

The college has annual system of education with three UG program and one is self financing program

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	4

1.3 Feedback from stakeholders*

The regular verbal feedback is sought regularly from the students and feedback is also provided by the parents in executive committee of the P.T.A.

Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There is not revision of syllabus in the academic year 2004-05

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

i) The interactive workshop were organised for the benefit of student

ii) Field trips, training program were organised to provide practical knowledge

iii) A number of socially useful activity were carried out by NSS, NCC and Woman Cell to inculcate moral value among the students

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	Nil	Nil	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	36	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	02
Presented papers	Nil	Nil	01
Resource Persons	Nil	Nil	Nil

Dr. J.D. Sharma, Dr. R.L. Chauhan attended the workshop on Quality Assurance in Higher Education-sharing the best practice sponsored by NAAC.

Mr. Pankaj Basotia presented the paper in the associate's seminar at the IIAS.

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) Lecture method, demonstration, discussion, class test, assignment and house test were adopted for the promotion of the innovative process.
- 2) Field trips and training program for the BTA student to impart them practical knowledge
- 3) Interactive workshops organise to create awareness regarding AIDS, Environment Degradation, and Gender Sensitisation

2.7 Total No. of actual teaching days during this academic year 180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) No

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
-----	-----	-----

2.10 Average percentage of attendance of students 82 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Arts	485	Nil	5.8	38.8	55.4	74.02
B.Sc. Science	131	Nil	6.1	51.9	42	58.77
B.Com Commerce	484	Nil	8.3	51.4	40.3	76.44

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- i) Taking cogninace of annual results
- ii) Discussing the result and reflecting them in ACR (Annual Confidential Report)

2.13 Initiatives undertaken towards faculty development Nil

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	05
HRD programmes	02
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	Nil

Many of our worthy teacher attended orientation and refresher courses organised by academic staff college, H.P. University.

Three months training program attended by NCC officer. Two teachers participated in the NAAC sponsored workshop.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	03	Nil	Nil
Technical Staff	03	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Since the institution is offering under graduate courses only comprehensive research activities are not taken up regularly, however, one of our teacher guiding three Ph.D students of H.P. University.

3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects N/A

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published N/A i) With ISBN No. Chapters in Edited Book

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N/A

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges N/A
Auton C DBT Star Schem
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy N/A

3.11 No. of conferences N/A organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource person

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01
03

3.19 No. of Ph.D. awarded by faculty from the Institution N/A

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) N/A

JRF	Nil	SRF	Nil	Project Fellows	Nil	Any other	Nil
-----	-----	-----	-----	-----------------	-----	-----------	-----

3.21 No. of students Participated in NSS events:

University level	01	State level	200
National level	Nil	International level	Nil

Three unit of NSS has enrolled 300 students. The NSS unit of the college made commendable work on Campus Beautification, Blood Donation, Tree Plantation, Disaster Mitigation, Pulse Polio Immunisation and ten days annual camp organised by the college.

3.22 No. of students participated in NCC events:

University level	05	State level	40
National level	03	International level	Nil

Fifty Cadets are enrolled in NCC there are forty boys and ten girls. The NCC unit of the college made a significant contribution by participating in the National Integration Camp, Army Attachment Course Camp and CATC-RDC.

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

Six NCC and 12 NSS extension activities are organised at the college forum

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

To encourage and motivate the talented students strive towards excellence in every sphere and honoured in the field of NSS, NCC, Sports and Cultural activities.

The number of Activities are Cleaning Campus Beautification, Plantation of Trees, Blood Donation, pulse Polio Immunisation, Disaster Mitigation and AIDES Program. The college organised Inter-College Woman Kabaddi Championship.

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9410-71 Sq. Mtr.	Nil	Nil	9410-71 Sq. Mtr.
Class rooms	16	Nil	Nil	16
Laboratories	06	Nil	Nil	06
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

01 Computer

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12809	1946247	486	58320	13295	2004567
Reference Books	1514	427903	21	5250	1535	433153
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

Rs. 63,570/- was spent on purchase of books for library provided by UGC.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	01	Nil	01	Nil	Nil	Nil	Nil	Nil
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	01	Nil	01	Nil	Nil	Nil	Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	68,000/-
iii) Equipments	76,448/-
iv) Others	3,000/-
Total :	1,44,748/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i) IQAC helps CSCS to provide guidance to new commerce by guidance bureau
- ii) Phone and Photocopying machine readily available
- iii) financial assistance is extended to SC/ST/IRDP through Govt. scholarship

5.2 Efforts made by the institution for tracking the progression

- i) The Career Counselling Cell guides the students regarding employment opportunity in Govt. and private sector.
- ii) Tutors provides guidance to the student in their studies as well as for the preparation of competitive exam
- iii) TTM prepare student for self employment as well as govt./corporate sectors.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1421	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1403	98.73		18	1.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1286	278	30	22	Nil	1632	1063	294	38	26	Nil	1421

Demand ratio 1:1 Dropout % 12.9

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations N/A

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

- i) Counselling related to career orientation/opportunities.
- ii) Future admission scenario in PG courses in various Universities
- iii) TTM student have a sound exposure to lucrative job market

No. of students benefitted

All

5.7 Details of campus placement N/A

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

- i) A Multidisciplinary Women's Cell is in the college are putting voluntary services, to inculcate Gender Sensitivity, Self Empowerment.
- ii) International Women's Day is celebrated 8th March 2004, an interactive workshop is organised on "Self-Empowerment"
- iii) The gender based theme of the various competition the concept preparation, Script Writing and Chorography Items entitled "Nari Shakti" are undertake by the Women's Cell of the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

The B.A. III year student Ashok participated in under 22 in Hockey National.

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	16	23800/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

i) Blood Donation, Pulse Polio, Disaster Mitigation, Plantation of Trees, Awareness of AIDS/HIV

5.13 Major grievances of students (if any) redressed: Drinking Water, Sanitation and Subsidised Canteen facilities are redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- i) To provide higher education to the rural and the poor students with the help of the govt.
- ii) To give the students education of science/arts/commerce keeping in view the egalitarian and equality of gender.
- iii) To make the students responsible citizen

6.2 Does the Institution has a management Information System

Nil

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- i) The institution makes efforts to update the syllabus time to time according to employability
- ii) The institution focuses on multi skill development through co curriculum and extracurricular activities

6.3.2 Teaching and Learning

- i) It is two way process one is motivation by class room interactions and another is interest creating by educational tours and field trips
- ii) Tutorials solve the problem of students
- iii) Career Guidance and Counselling Cell guides the students regarding employment in govt. and private sectors and role of their subject for future.

6.3.3 Examination and Evaluation

Class test record internal assessment in sciences and house examination paper setting and evaluation

6.3.4 Research and Development

- i) The teacher of the institution function as research guide for Ph.D research scholar
- ii) A number of faculty members take keen in interest in research and associated program by presenting papers, attending conferences/orientation and refresher.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library has 14830 books, 11 news papers, 8 magazines (Hindi and English Edition) every day approximately 350 students visit the library. 55 to 60 books are issued daily, maximum 2 books issued for one student at a time.

6.3.6 Human Resource Management

- i) Encourage the NCC, NSS volunteers to carry out social services activities such as blood donation, pulse polio program, sensitise the communities regarding pollution.
- ii) CSCA members interactive with student and work tirelessly to mitigate their needs
- iii) To provide training and refresher courses to the teachers to make them aware to latest knowledge in their subjects

6.3.7 Faculty and Staff recruitment

Keeping in view of requirement of college, the requests are to sent to the govt. to appoint teachers, technical staff and administrative staff.

6.3.8 Industry Interaction / Collaboration

Students of TTM undertook on the job training for ½ months in Hotel Holiday Home, Chail Palace and Peter Hoff.

6.3.9 Admission of Students

The admission of the student as per HPU/H.P. Govt. direction from time to time.

6.4 Welfare schemes for

Teaching	GPF, 100% Medical Reimbursement
Non teaching	GPF, 100% Medical Reimbursement
Students	Tuition fee for girls are exempted , Scholarship for SC/ST/OBC/IRDP

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Principal
Administrative	Yes	Govt.	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

75% Class attendance
House examination
External examiner, External Paper setting, External conduct and evaluation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No, efforts are made by the University to promote autonomy

6.11 Activities and support from the Alumni Association

Since the alumni association is not formed there is no support from alumni

6.12 Activities and support from the Parent – Teacher Association

PTA is comprehensive association of institution. Meetings are a regular feature of the college calendar. It plays significant role in the part time teacher appointment, and meet the miscellaneous expenditure.

6.13 Development programmes for support staff

Facilities permissible under the norms are provided to the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Smoking is prohibited in the campus.
The campus beautification committee members planted seasonal flowers to create an eco-friendly environment in the campus.
Indoor plants in the corridor/ botany lab. are planted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Physical Education is started as a subject.

Internet service in the campus

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

For the first time college took the initiative of organising the inter college women Kabbadi championship
Workshop organised to gender sensitization.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Formation of PTA and taking its help for appointment a temporary and meeting out small expenses of the institution.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

NSS volunteers did commendable work, clearing of bushes and hedges and prepared flowerbed fences were raised around sampling planted last year.
Tree plantation in the college campus.
NSS volunteers sensitise the mass in the surrounding villages about environment protection (Afforestation, Deforestation and fire).

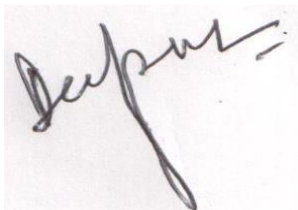
7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Strength</p> <p>Academic integrity :- Highly qualified staff, high commitment to the student. Nurturing environment for the student Eco friendly environment Gender sensitisation</p> <p>Weaknesses</p> <p>Academically weak students Low attendance</p> <p>Opportunities</p> <p>Good infrastructure Good library facility</p> <p>Threat</p> <p>Lack of adequate funding sources Financial dependency on govt.</p>

8. Plans of institution for next year

<p>To speed up the construction work of auditorium and library complex To develop the best infrastructure in the college premises Gender sensitization</p>



Name: Dr. J D Sharma



Principal
Rajiv Gandhi Govt. Degree College
Shimla - 171004

Name: Dr. Raja Ram Chauhan

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
